

AA Training Application

For office use only

Staff

Initials

1. Establishment details

Establishment name:

Address:

Postcode:

Contact name and job title:

Tel no (inc area code):

Email address:

2. Restaurant workshops Prices from (incl. VAT)

- Rosette academy (full day only): From £3,600.00
- Restaurant academy (full day only): From £3,600.00

Training workshops

Prices from: Full Day £2,400.00 Half Day £1,200.00

- Wine & bar service:

Full day:	<input type="checkbox"/>	Half day:	<input type="checkbox"/>
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- Hospitality & service workshop:

Full day:	<input type="checkbox"/>	Half day:	<input type="checkbox"/>
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- Revenue management workshop:

Full day:	<input type="checkbox"/>	Half day:	<input type="checkbox"/>
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- Housekeeping quality:

Full day:	<input type="checkbox"/>	Half day:	<input type="checkbox"/>
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- Quality awareness:

Full day:	<input type="checkbox"/>	Half day:	<input type="checkbox"/>
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- Concierge, butler & valet training:

Full day:	<input type="checkbox"/>	Half day:	<input type="checkbox"/>
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- Red Star Workshop:

Full day:	<input type="checkbox"/>	Half day:	<input type="checkbox"/>
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- Five Star Workshop:

Full day:	<input type="checkbox"/>	Half day:	<input type="checkbox"/>
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- Telephone & complaint handling:

		Half day:	<input type="checkbox"/>
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Workshop details

Are there any specific dates you would prefer to have your training workshop(s) scheduled?*

YES NO *DATE CONFIRMATION IS SUBJECT TO AVAILABILITY

If YES, please provide details:

Is there a specific reason for your workshop training?

General assessment of service levels

Gap analysis for reclassification of rating

Other:

3. Payment

We require payment for all training and consultancy services to be included with this application form.*

Please choose your method of payment:

Cheque

Please make cheques payable to Automobile Association and send together with this form to:

AA Hotel Services, Fanum House, Basing View, Basingstoke RG21 4EA

Total amount: £ _____

Credit/debit card

You will receive an invoice. Please telephone credit control on 01256 492424.

BACS

Please transfer the total amount to the bank details below quoting HOTEL SERVICES TRAINING as your reference:

Barclays Bank Plc

Sort code: 20-05-00

Account number: 73431398

Total amount: £ _____

PLEASE POST YOUR APPLICATION FORM TO: AA HOTEL SERVICES CUSTOMER SUPPORT. FANUM HOUSE, BASING VIEW, BASINGSTOKE RG21 4EA.

*Establishments may be invoiced after the services has been provided for additional expenses incurred. Please refer to Clause 13 in the Terms & Conditions or contact AA Hotel Services for further information.

4. Declaration

I apply for the establishment named to receive the training workshop(s) selected. I confirm the information provided is correct and that I accept the terms and conditions set out overleaf.

SIGNED: _____ NAME: _____

POSITION: _____ DATE: _____

For more information on the consultancy and training courses we offer, please visit:

www.theaa.com/hotel-services/training-and-consultancy